



Rodney Arthur
Principal

Peekskill City School District
A System Focused on Every Student; Every Day

Our Mission is to educate and empower all students to strive for excellence as life-long learners who embrace diversity and are contributing members of a global society.

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Dear Graduating Seniors, Parents and Guardians:

The conclusion of the 2017-2018 school year is fast approaching. I would like to take a moment to share with you some of the key events that will be occurring at Peekskill High School. In addition, I would like to reaffirm some of our expectations in regard to the successful completion of these events and the school year. Please take the opportunity to familiarize yourselves with important information regarding our procedures for the various events listed below as well as our expectations regarding student behavior during the last two months of school.

Senior Prom: The senior prom will be held on **Friday, June 1, 2018** at Villa Barone Hilltop Manor in Mahopac, NY. The prom starts at **6:30 p.m.** and ends at **10:30 p.m.** **Students are required to take the charter bus to the prom. The busses will be leaving from the Riverfront in Peekskill at 5:30 p.m.** Students and guests must wear the wristband they received, and non-PHS guests must present a picture ID to board the bus. Bus assignments and wristbands will be given out after school in the **cafeteria on Thursday, May 24 and Friday, May 25 from 3:05 p.m. to 3:35 p.m.** The consumption or possession of illegal drugs and or intoxicating beverages at the prom, even if a participant is of legal drinking age, is strictly prohibited. If a student is caught using alcohol or drugs, or appears to be under the influence, parents will be notified and disciplinary measures will be taken. If a student or guest appears to be under the influence of any illegal substance, prior to getting on the bus to the prom venue, they will **NOT** be permitted to attend the event. *Parents will be contacted and asked to accompany their child home for the evening; parents and students will not be reimbursed. Additional prom guidelines, and contracts, will be presented at the Mandatory Parent and Student Senior Meeting on May 23, 2018.*

Senior Award Night: Senior Award Night is scheduled for **Wednesday, June 20th**; it will be held at the **Paramount Theater at 6:30 p.m.** If your child has received an award/scholarship, you will receive an invitation by mail with more details.

Graduation

Graduation will be held on **Sunday, June 24, 2018 at 2:00 p.m.** at the **Paramount Theater**. The ceremony will last approximately two hours. Doors will open at **1:00 p.m.** and we ask all guests to be seated by **1:45 p.m.** **If you have not entered the Paramount by 1:45 p.m., your ticket will be forfeited. The doors will close promptly at 1:45 p.m.** and will not be reopened until **AFTER** the graduates have processed. ***Students are to arrive at 12:00 noon and report to the Elks Lodge, which is located next to the Paramount Theater.***

Graduation Rehearsal: Graduation rehearsals are mandatory for all graduates. Rehearsals will take place on **Wednesday, June 20th at 10a.m.** at the **Paramount Theater** and **Thursday, June 21st at 10 a.m.** at the PHS. ***Attendance is mandatory at both rehearsals and students who are absent may not be able to join the graduation ceremony on Sunday, June 24, 2018.***

Ticket Information: Tickets will be given to students during graduation rehearsal **ONLY**. Each student will receive four (4) tickets to graduation. **ALL guests attending the graduation will be required to present a ticket in order to gain entry, this includes children as well.**

Handicapped Seating: Should you require handicapped seating accommodations please call Ms. Clark at (914) 737-0201 or email her at jclark@peekskillcsd.org. It is very important that we know ahead of time if there will be any guests with wheelchairs or walkers, so we can have the appropriate accommodations. *Please be advised the handicapped section can accommodate only one (1) additional guest to sit with the wheelchair guest.* Any additional guests will be seated in general seating. **Please note wheelchair guests and their companion are required to have a ticket.**

Caps and Gowns: Caps and Gowns will be distributed during graduation rehearsal. If any student has not ordered a cap and gown, please order it ASAP at Jostens.com. **A cap and gown is required to participate in graduation.**

Appropriate Dress: Commencement ceremonies are one of the highlights of the year. Exemplary conduct and proper dress befitting this formal occasion are expected. We are encouraging students to wear clothing that is consistent with the occasion (i.e. no shorts, no halter tops, no sneakers or flip flops.) Please speak with your child about making good choices for this event.

Guest Guidelines: Each guest is required to have a ticket for entry into the Paramount Theater. Guests will not be allowed to stand in the aisles or in the back or balcony area of the theater. All guests must be in a seat at the start of the ceremony. ***Guests are asked to remain seated during the entire event and will not be permitted into the aisles to take photographs. A professional photographer will be at this event. These pictures will be available for students when they pick up their diploma.*** Security will be present and enforcing these guidelines. **Balloons, strollers, large bags, pets (excluding service animals) and noise makers WILL NOT be allowed inside the Paramount Theater.**

Please remember that only students who have met all graduation requirements are permitted to participate in the graduation ceremony. The most common reasons for seniors not meeting graduation requirements are poor attendance, incomplete work and Regents exam scores. Please encourage students to be in school every day and to remain focused on completing the work necessary in order to graduate. Additionally, if your student is required to take a regents exam for graduation, encourage them to attend Regents Prep. tentatively scheduled on **Tuesdays and Thursdays**. It is also important for students to remember all school rules remain in effect until the end of the school year. Behavior that disrupts the educational process at school may lead to suspension and/or denial of a student's privilege to attend any school activities including senior events.

Important Dates to Remember

Event	Date
AP Exams	May 7th through May 18th
Mandatory Senior Meeting	April 4, 2018 @ 1:30 p.m. - Auditorium
Mandatory Parent and Student Prom Meeting	May 23, 2018 - Auditorium
Prom wristbands and bus assignments	May 24th and 25th - 3:05 p.m. to 3:35 p.m. at the Cafeteria.
Senior Prom	June 1- busses leave @ 5:30 p.m. from Riverfront
State/Local/District Exams	June 8th - June 22nd

Senior Awards Night	June 20th at 6:30 p.m. @ Paramount
Mandatory Graduation Rehearsal	June 20th at 10:00 a.m. @ Paramount June 21st at 10:00 a.m. @ Peekskill High School (Caps, Gowns, and Tickets Distributed)
Graduation	June 24th at 2:00 p.m. @ Paramount (students report at 12:00 noon)

It is imperative that students attend their entire regular class schedule through the last day of instruction. We want to ensure an environment exists at Peekskill High School that is most conducive to learning and free from unnecessary distractions. We have taken and will continue to take a firm stand in these matters and have always appreciated your support and cooperation.

Respectfully,

Rodney Arthur